

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, April 05, 2016 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	BUBBA GARST	PRESIDENT
	DALE HICKS	SECRETARY
	DOUG TRAPP	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES

President Garst, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present. President Garst then moved to Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Trapp made the motion to approve the Previous Board Meeting Minutes for March 01, 2016. The motion was seconded by Supervisor Lewis and unanimously carried.

President Garst, moved to Item No. 2: PUBLIC COMMENT(S):

-Jack Ficklen, addressed the board that the volunteer fire department ISO rating went from a 10 to a 6 and they are still having trouble with some fire hydrants. Port Superintendent Frank Vasquez, will be replacing one of the hydrants and move a fence that is in the way of the other hydrant.

-Scott Miller, addressed the board he has three accounts at his RV Park and he feels he is getting over charged on his water bill.

-Marilyn Petty, feels they are being over charged with the capital improvement fee and garbage fees.

President Garst, moved to Item No. 3: DISCUSSION AND ACTION ON GARBAGE AND CAPITAL IMPROVEMENT RATE AT RV PARKS: After discussing the garbage and capital improvement rate at RV Parks, Supervisor Trapp made the motion to set up a temporary garbage fee at \$3.00 per slot/per month. The motion was seconded by Supervisor Lewis. Supervisor Trapp made the motion to set up a solid waste meeting within 60 days for new flat rate for the RV Parks. The Capital Improvement Fees will be a flat rate of \$20.00 with no additional charges per slot. The motion was seconded by Secretary Hicks and unanimously carried.

President Garst, moved to Item No. 4: DISCUSSION ON STANDBY FEES AND ROLLBACK POLICY: Supervisor Trapp made the motion to set up a workshop and table this item to discuss the standby fees and rollback policy. The motion was seconded by Supervisor Avara and unanimously carried.

President Garst, then moved to Item No. 5: GENERAL DISCUSSION ON TAX BONDS AND REVENUE BONDS: This item will be Tabled to be an action item on next months agenda.

President Garst, moved to Item No. 6: APPROVED WATER CONSERVATION & DROUGHT CONTINGENCY PLAN: Supervisor Trapp made the motion to accept and approve the Water Conservation Drought Contingency Plan Resolution. The motion was seconded by Supervisor Avara and unanimously carried.

President Garst moved to Item No. 7: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, addressed the board Dunham Engineering will be running the pumps for a week before shutting them down for repairs, also stated there's 150 days to complete the water tower.

President Garst, then moved to Item No. 8: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report – accounts on the list are same accounts that have been disconnected last month, also shows the standby fee accounts, a solution will be discussed next months meeting.

- Water Tower Project Update – water tower project has begun with improvements
- RVS Technical Issues – currently having technical difficulties with RVS, regarding the compound meters.

A hearing will be scheduled with TCEQ, regarding copper and lead violation, we will be notifying our customers by mail.

President Garst, then moved to Item No. 9: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: It was moved by Supervisor Avara that check numbers be approved as issued, Check No. 1024 through No. 1064. The motion was seconded by Supervisor Trapp and unanimously carried.

President Garst, moved to Item No. 10: NEW BUSINESS:

- Discuss a solution to collect aging accounts revenues
- Discuss General Managers Contract

Item No. 11: Adjourn: meeting adjourned at 11:07 a.m..